



Florida Family Literacy Initiative

A statewide initiative managed by the Florida Literacy Coalition and supported by the Kislak Family Foundation

2024 - 2025 Application Checklist

The Florida Family Literacy grant application consists of the components listed below, which should be submitted online at <https://form.jotform.com/230295295433054> by **April 10, 2024**.

This checklist is provided to ensure that you have all the documents required for a complete proposal. It does not need to be submitted with the proposal.

Part 1: Project Narrative and Project Budget

(Please limit narrative and budget to 5 pages)

- Project Abstract/Summary
- History and Accomplishments
- Needs Statement
- Objectives
- Project Description
- Collaboration and Partnerships
- Recognition
- Timeline
- Evaluation and Assessment
- Budget
- Document saved as a PDF

Part 2: Supporting Documents

- Current Operating Budget (school districts and state/community colleges please provide adult education program budget only)
- For nonprofit organizations, please provide proof of IRS federal tax-exempt status
- Optional attachments (e.g. - letters of support, articles, brochures, etc.) **Limit 3 pages**