

Article Continued: Preparing Adult English Language Learners for the Workforce

Tips for Planning and Teaching Work-based Skills

Have students set short- and long-term goals. As students plan their career goals, help them plan along a career pathway that considers exits and re-entry to education and workforce. Short-term goals should be easily achievable allowing students a sense of achievement and success. Long-term goals remind learners that training and education for the work force is an on-going endeavor. For ideas and examples see: [Integrating Career Awareness into the ABE/ESOL Classroom](#).

Arrange for native speaker experiences. Collaborate with management to provide opportunities for non-native speakers to pair up with native English speakers for language exchange or mentoring. This can help develop speaking skills, relationships among workers, and a better cultural and skill based understanding of the work site. If your program is not based at a work site, try to set up mentoring or job shadowing opportunities for your students. For more ideas and examples see: [Workplace Instruction and Workforce Preparation for Adult Immigrants](#).

Use the native language. Use the native language to teach content, safety, or cultural aspects of the work place. Supported by English language activities this can lead to enhanced understanding and a quicker grasp of content knowledge. If you are not fluent in your student's language use an interpreter or guest visitor. If you have multiple languages, lead separate sessions. See: [Issues in Improving Immigrant Workers' English Language Skills](#).

Want to know more? Join us at the 2010 Florida Literacy Conference for the session: *Preparing Adult English Language Learners for the Workforce: Models and Resources*.

FREE and ONLINE

**Research-based work-resources from
*LINCS English Language Collection***

Curriculum:

[Project Hotel T.E.A.C.H.](#)

[Tennessee ESOL in the Workplace](#)

[Vocational English as a Second Language:
Courses A & B Curriculum Guide](#)

[USA Learns \(online\)](#)

[Workplace Health and Safety ESOL Curriculum](#)

Planning:

[The Language of Opportunity: Expanding
Employment Prospects for Adults with
Limited English Skills](#)

[An introduction to ESL in the Workplace: A
professional development packet](#)

[Supporting Adult English Language Learners'
Transitions to Postsecondary Education](#)

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visit:** [http://www.nifl.gov/lincs/
resourcecollections/RC_workforce.html](http://www.nifl.gov/lincs/resourcecollections/RC_workforce.html)

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